

# 2016-2017 Magnet Principal of the Year Application

## Mission Statement

*Providing leadership for high quality innovative instructional programs that promote choice, equity, diversity, and academic excellence for all students.*



Magnet Schools of America's Magnet Principal of the Year Award annually recognizes an outstanding school leader who has succeeded in providing innovative programs that promote equity, diversity, and academic excellence for students in Magnet Schools

This Principal is acknowledged by peers for exemplary contribution made to their profession. The awards honor a Pre-K through K-12 Magnet School Principal who has demonstrated excellence in areas addressed by the selection criteria.

## ELIGIBILITY:

Nominees must be principals who:

- ✓ Are currently serving as a principal at one or more PreK-12 or K-12 Magnet school(s) for a minimum of three years;
- ✓ Demonstrate and encourage curriculum creativity and innovation;
- ✓ Foster cooperation between the school and the community;
- ✓ Maintain a continuing dialogue with students and parents as well as faculty and staff;
- ✓ Keep abreast of developments in the field of education;
- ✓ Encourage team spirit;
- ✓ Demonstrate leadership and exemplify commitment to equity and diversity in classrooms;
- ✓ Continue to play an active role in the classroom; and who
- ✓ Maintain their position as principal throughout the 2016-2017 school year; and has the ability to travel and represent Magnet Schools of America as an Ambassador for the 2017-2018 school year if selected as National Magnet Principal of the Year.

*ALL PREVIOUS MONETARY WINNERS are NOT eligible for five (5) years after the award.*

**The Magnet School must be a paid member for 2016-2017 by December 1, 2016.**

*Membership inquiries, please call 202.824.0672*

## NOMINEE ASSURANCE AND SIGNATURE:

*I attest to the accuracy of the information submitted for review by the Principal of the Year Committee and Reviewers and give my permission for Magnet Schools of America to publish and release any and all information included in this application.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

## MAGNET DIRECTOR/DESIGNEE SIGNATURE:

*I attest to the accuracy of the information submitted by the above nominee for the 2016-2017 Magnet Principal of the Year Application.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## TRANSMITTAL INSTRUCTIONS:

Complete applications will include the following items listed below, and **must be uploaded/submitted online at [www.magnet.edu](http://www.magnet.edu)** no later than Monday, December 12, 2016 by the district Magnet Director/Designee. Late applications will not be accepted.

- ✓ **UPLOAD - signed 2016-2017 MSA POY Signature Pages (p. 2 & 3); uploaded as a separate PDF**
- ✓ **COMPLETE ONLINE - Short Professional Bio w/ Magnet School Narrative**
- ✓ **COMPLETE ONLINE - 2016-2017 MSA POY Applicant Information Page**
- ✓ **COMPLETE ONLINE - Application Criteria narrative**
- ✓ **UPLOAD - Letter of Nomination** explaining why the nominee is deserving of the award *submitted by the nominator*, signed and dated in PDF
- ✓ **UPLOAD - Three Letters of Recommendation**, (including **one** from a parent, **one** from a community partner, AND **one** from a co-worker or an administrator) signed and dated, each letter saved and uploaded as a separate PDF
- ✓ **UPLOAD - Professional Resume** in PDF
- ✓ **UPLOAD - Applicant Photo** (head shot) in .jpg, .jpeg, .tiff or .png

Print/Save a copy of all documents for your file.

## NOMINATION PROCESS

- ✓ Nominations for Principal of the Year must be submitted by the district Magnet Director.
- ✓ Districts may submit more than one candidate.
- ✓ Only MSA Members/Districts may submit candidate nominations.
- ✓ Nomination packet materials:
  - The Magnet Principal of the Year Signature Pages, **pages 2 and 3**, signed (upload as separate PDFs);
  - Applicant Information, *complete online*;
  - Short Professional Bio with Narrative describing your Magnet School, *complete online*;
  - Description of each Application Criteria (Narrative) listed on **pages 4 and 5**, to demonstrate excellence of performance in leading a Magnet School, *complete online*;
  - A letter of nomination explaining why the nominee is deserving of the award submitted by *the nominator*, signed (upload as PDF);
  - Three letters of recommendation including **one** from a parent, **one** from a community partner, AND **one** from a co-worker or an administrator, letters must be signed (upload as separate PDFs);
  - A professional resume (upload as PDF); and
  - An applicant photo - head shot (upload as .jpg, .jpeg, .tiff. or .png).

## APPLICANT INFORMATION

*TO BE ENTERED ONLINE during the submission process*

Nominee:	Years as a Magnet Principal:	
School:	Grade Level(s):	
Website:	Region:	
School District:	Magnet Theme(s):	
Check one:	<input type="checkbox"/> Elementary School	<input type="checkbox"/> Secondary School (includes middle & high schools)
Address:	City:	
State:	Zip:	
Phone:	Cell Phone:	
Fax:	E-Mail:	

**Short Professional Bio** (*no more than 50 words*)  
Description of what you consider being your greatest education contribution and accomplishment as a magnet principal

**Narrative** describing your Magnet School (*no more than 250 words*)

*\*I hereby verify that I, \_\_\_\_\_ (print name) am a certified / licensed principal in the state of \_\_\_\_\_.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The Magnet Principal of the Year Award will be announced at the National Conference on Magnet Schools in Los Angeles, California.*

**DEADLINE FOR RECEIPT OR COMPLETED APPLICATION  
ON OR BEFORE:**

**MONDAY, DECEMBER 12, 2016**

ALL APPLICATIONS MUST BE SUBMITTED ONLINE AT [WWW.MAGNET.EDU](http://WWW.MAGNET.EDU)

# APPLICATION CRITERIA

**TO BE ENTERED ONLINE** during the submission process  
Must be completed by the candidate or nominator

- Nominees must present evidence of leadership in promoting equity and diversity among students and staff within the magnet school and also: (25 points)  
*no more than 5250 characters, including spaces*
  - ✓ Involve teachers, staff members, parents, students and the community in achieving the goals of the magnet program;
  - ✓ Model the Magnet school's mission to promote equity, diversity and high expectations for academic achievement within the school;
  - ✓ Teach, coach, and assist others in professional development that focuses on student learning;
  - ✓ Demonstrates collaborative leadership in building capacity for the Magnet school; and
  - ✓ Plan events that celebrate the diversity of students and staff on campus.
  
- Nominees must present evidence of leadership toward equitable academic success for all students and also: (25 points)  
*no more than 5250 characters, including spaces*
  - ✓ Improve teaching and learning by implementing theme based Magnet programs to improve efforts for student achievement;
  - ✓ Observe, supervise, and evaluate teachers and the instructional programs to maximize the learning opportunities for every teacher and for every student;
  - ✓ Analyze multiple sources of data to improve instructional practices and outcomes for student achievement;
  - ✓ Demonstrate knowledge of teaching, learning and research of innovative programs that maximize student performance; and
  - ✓ Facilitate a process of developing and maintaining the co-curricular programs that complement the magnet curriculum while fostering students' success.



## Regional Director Names and Emails

### Region I

*Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, and Vermont*

Regional Director:

Arthur C. Arpin

[Region1@magnet.edu](mailto:Region1@magnet.edu)

### Region II

*Delaware, Maryland, Ohio, Pennsylvania, Virginia, West Virginia, The District of Columbia, and International*

Regional Director:

Bryan Stoll

[Region2@magnet.edu](mailto:Region2@magnet.edu)

### Region III

*Alabama, Florida, Georgia, Puerto Rico, and Virgin Islands*

Regional Director:

Cari Kupec

[Region3@magnet.edu](mailto:Region3@magnet.edu)

### Region IV

*Kentucky, North Carolina, South Carolina, and Tennessee*

Regional Director:

Dr. Kim Morrison

[Region4@magnet.edu](mailto:Region4@magnet.edu)



## Cont'd... APPLICATION CRITERIA

**TO BE ENTERED ONLINE** during the submission process  
*Must be completed by the candidate or nominator*

- Nominees must present evidence of leadership in supporting the implementation and sustaining of an innovative magnet program and also: (25 points)

*no more than 3500 characters, including spaces*

- ✓ Model values, beliefs, and attitudes that inspire others to higher levels of performance and exemplifies MSA's mission;
- ✓ Build sustainable magnet theme-based programs;
- ✓ Include business and industry as part of a school advisory council;
- ✓ Utilize all staff in keeping the theme current; and
- ✓ Encourage and model the integration of technology throughout the curriculum.

- Nominees must present evidence of leadership within the district and the magnet community and also: (25 points)

*no more than 2100 characters, including spaces*

- ✓ Promote student achievement at School Board and District meetings;
- ✓ Create structures that enable teachers to develop an appreciation for each student's abilities;
- ✓ Acknowledge achievement or accomplishments of students, teachers, and school/community members;
- ✓ Communicate effectively both orally and in writing; and
- ✓ Develop and maintain dialogue with representatives of diverse community groups.

**MISSION STATEMENT:** *Providing leadership for high quality innovative instructional programs that promote choice, equity, diversity, and academic excellence for all students*



### Regional Director Names and Emails

#### Region V

*Arkansas, Louisiana, New Mexico, Oklahoma, Mississippi, and Texas*

Regional Director:

Theresa Porter

[Region5@magnet.edu](mailto:Region5@magnet.edu)

#### Region VI

*Illinois, Indiana, Michigan, Minnesota, Iowa, and Wisconsin*

Regional Director:

Jeffrey Peterson

[Region6@magnet.edu](mailto:Region6@magnet.edu)

#### Region VII

*Colorado, Kansas, Missouri, Montana, Nebraska, North Dakota, South Dakota, Utah, and Wyoming*

Regional Director:

Dr. Kim Burkhalter

[Region7@magnet.edu](mailto:Region7@magnet.edu)

#### Region VIII

*Alaska, Arizona, California, Hawaii, Idaho, Nevada, Oregon, Washington, American Samoa, Marianas Islands, and Trust Territory of the Pacific*

Regional Director:

Gia Moore

[Region8@magnet.edu](mailto:Region8@magnet.edu)