

**MAGNET SCHOOLS OF AMERICA
2009 - 2010 MERIT AWARDS PROGRAM
REQUEST FOR
Merit Award Readers**

Magnet Schools of America is soliciting readers for the 2010 Merit Awards Program. Interested persons are to **mail** a letter of interest and respond to the application criteria listed below. Mail to: Dr. Robert Brooks, Executive Director, Magnet Schools of America, 1012 14th Street, N.W. Suite 203, Washington, DC 20005. All applications must be **received** in the National Office no later than **Friday, November 20, 2009**. **Please use USPS express mail or courier service to ensure delivery by the deadline date.**

- Contact information including name, title, employment, business and home mailing addresses, e-mail, phone, cell phone, and fax numbers;
- Demographic information: gender and ethnic status;
- Experience working with magnet programs in schools or other settings (5 years preferred) and experience in reading and scoring proposals. Three references with contact information are required—include name, title, phone, and email.

Scope of work:

Readers will read and score (using a merit program rubric) an average of 30 to 35 applications, which take approximately an hour each, and complete a reader feedback sheet provided by MSA for each Merit Program application reviewed. In addition, all selected readers are **required** to:

- Participate in an orientation in preparation for reading via **conference call** (approximately 1 hour);
- Complete and sign a “Confidentiality” agreement which also **prohibits** the reader from using any and all information/data/descriptions gathered for any distribution to others or for personal or professional gain.
- Complete MSA’s program critique sheet for recommendations for 2011.
- Return all applications, reader score and feedback sheets, and the critique form **on or before Friday, January 8, 2010**.

Each Merit application will be read by two separate readers, and may be read by a third reader if necessary.

Compensation: \$1,000. A W9 is required for income tax purposes.

Questions are to be directed to the Executive Director at 202-824-0672.

MISSION STATEMENT

Magnet Schools of America provides leadership for innovative instructional programs that promote equity, diversity, and academic excellence for all students in public school choice programs.